

**QUEEN OF APOSTLES PRIMARY SCHOOL**  
**Minutes of P & F Meeting – 11 March 2019**

**Welcome and Prayer:** Meeting commenced at 6:40pm

**Attendance and Apologies:**

- Present – *Ashlee Lang*, Kelly Clark, Kate Connolly, Louise Wynne, *Renae Butterworth*, *Bianca Disilvio*, *Nola D’Souza*, Joanna Scriven, Jennifer Anderson, *Linda Indrisie*, Shaun O’Neill, *Carem Carrasco*, Cynthia and Tristan Croft
- Apologies – *Marnie Selton*, *Bianca Lilly*, Sarah McIntyre, Wendy Yip

**Minutes of Previous Meeting** – Accepted by Linda; Seconded by Shaun

**President Report**

- PFFWA meeting attended by Nola
- PFFWA change name to Catholic Schools Parents WA
- P & F Constitution needs to be updated every 3 to 5 years
- Previous copy of constitution (2005) handed to Nola to look over and edit
- All classes now have a representative. Thank you and welcome to those that were able to attend the meeting tonight and enjoy wine and cheese.

**Treasurer Report**

- Sausages and rolls leftover from Sundowner – need an idea of how to use them up
- Bank Balance is \$35 769.25 accepted by Bianca, Seconded by Nola
- School Banking towards a Year 5 student going into Year 6 scholarship – need to check

**Principal Report**

- Values and Mission Parent Workshop ; Wednesday 20<sup>th</sup> March commencing at 6pm in the Library , facilitator Mr Jeff Thorne
- Harmony Day – Thursday 21<sup>st</sup> March; various activities from Wednesday 20<sup>th</sup> to Tuesday 26<sup>th</sup> March, including cooking spring rolls, art competition and Cultural Dress Day
- Require parent helpers for cooking spring rolls
- Future Focused Learning – staff participated in a Professional Development Day with Lee Watanabe-Crockett and Kathleen Baker-Brown

**Correspondence**

Various fundraising advertising

## **Business Arising**

### **1. Google Drive**

- Nola unable to open, will clarify with Marnie and Andrew how to access and upload
- Keep adding relevant documents

### **2. Social Media**

- Class representatives to be Admin
- Nola to setup Facebook Group Guidelines

### **3. Sundowner**

- Required more volunteers for bouncy castles – roster half hour per person
- Volunteers for BBQing was outstanding

### **4. Sushi Lunch**

- Great turn up with volunteers on the day
- A Queenies Parent is a Sushi Chef. Linda will put them in contact with Sharon in the canteen for harmony week

### **5. Easter Fundraising**

- 11<sup>th</sup> April is delivery day for Hot Cross Buns – Nola making arrangements
- Have three weeks for orders to come in; send out order forms next week
- Bianca Lilly making arrangements for Easter Raffle

### **6. Entertainment Books**

- Terri sending link to parents
- Class representatives to put the link up on the Facebook Pages
- Jennifer will put link up on the school Facebook Page
- Marnie coordinating

### **7. Mothers' Day Stall**

- Bianca Lilly making arrangements
- Discuss next meeting or via Facebook messenger if required

### **8. Mothers' Day Afternoon Tea**

- Need to propose a motion for amount towards food and prizes
- Last year amount spent was \$270
- Bianca Lilly and Cynthia to discuss with Cas Thomas about arrangements
- Door Prize and Raffle prizes-
- Update via Facebook messenger or next meeting

### **9. Disco 28/6/2019**

- Ashlee shall check with “Bop to you Drop” to allow a less structured set up for the older children
- Annual disco – advertise BIG
- Sell pizza slices to older children or at changeover
- Two and half hours for all ages ( 5:30pm to 6:30pm K to Y2 ) (7pm to 8:30pm Y3 to Y6)
- Need to propose a motion for the amount of \$450 for the DJ and an amount for pizza
- Consider selling glow sticks
- Still require a coordinator and volunteers on the night. DJ requires a table, powerpoint and easy accessible car park. Further discussions at next meeting

#### **10. Fundraising and Social Events for 2019**

- Chocolate Drive – Decided for Term 3 because otherwise too close to Easter or alternatively to sell during the July School Holidays
- Movie Afternoon at Reading Cinema Belmont
- Put out a poll for families
- Discuss next meeting
- Consider a Quiz night – Term 2. Linda checking with Laura and Elena, who organised last year’s
- Colour Run – Bianca Lilly making arrangements and has booked for 15<sup>th</sup> November
- Wine Tour Social Event – Linda will report back next meeting
- Silver coin collection – a jar per class; class that collects the most money amount will have a class party arranged by the P & F – voted unanimously- Louise making arrangements
- Krispy Kreme Donuts – Ashlee and Carem investigating
- Require more community fundraising
- Car Wash and Garage Sale - Term 4
- Sausage Sizzle at Bunnings or Coles (Mark Potthast)

## Other Business

1. Year 5/6 Playground  
Funky Monkey Bars  
\$8000 + GST for equipment  
\$8000 for installation and soft landing etc  
  
Oval unable to use due to a caveat on the title  
Funky Monkey Bars visit school to view areas for alternatives - Carem making arrangements
2. Momo and Internet Safety  
Incident occurred in year 3 and year 3 / 4 classes.  
Parents seeking reassurance  
Teachers iPad can see what children are accessing on their iPads  
School has strict filters and red flag notifications if a child tries to access restricted sites  
Occasionally things can get through but once aware the IT people can add these things to restricted lists
3. \$600 donation from Lion's Club Canning available for a community project due to friendship benches not being taken up.  
Discuss ideas next meeting
4. Lion's Club Children of Courage Award  
To honour the individual achievements of extraordinary children and provide them with recognition, encouragement and self-worth.  
3 categories
  - Special Needs
  - Courageous Act or Deed
  - Outstanding Sporting Achievements

Shaun and Jennifer will come up with a short list for the P & F and report back.  
Nominations and Parent Consent Forms due by 1<sup>st</sup> May

5. P & F end of year Book awards

Suggestion for each class to have awards, funded by the P&F (PP, year 1, year 1 /2, year 2, year 3, year 3 / 4, year 4, year 5s from both classes)

- Academic Achievement Award – consistent high standard of work across all learning areas
- Citizenship Award – consistently follows school rules, friendly and caring attitude
- Endeavour Award – consistently tries hard across all learning areas, persistence and will to have a go.

Will discuss further later in the year.

**Next Meeting: 8<sup>th</sup> April 2019 (6:30pm)**

**Meeting Adjourned: 8:40pm**